

# Today's Agenda





Goals: What are we

talking about today?



SMART Goals: Doing it right

Getting it done!



Action Plans: Where to start



Goal Examples: Financial opportunities



Other Resources: Help locally

## Goals: What Kind of Goals?





#### **SMART Goals**



Specific

Measurable

Adjustable/ Attainable

Relevant Time-Based

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Well defined, clear, and unambiguous

Specific criteria that measures your progress

Flexible, can adjust to changing circumstances

Within reach, realistic, and relevant

Clear timeline, including start and target dates

it is critical that business owners allot specific, regular times to both set new financial goals and review progress on existing ones. You must accept the current reality of your small business.

# Specific



- What do you want to accomplish?
- Why do you want to do it?
- When will it happen?
- How will you do it?
- Who will make it happen?

## Measurable



- How will you know when you are successful?
- How much money, etc., will you need?
- Allows you to set milestones along the way
- Achieve satisfaction along the way
- Spur urgency and motivate effort



### Attainable



- Research: What needs to be done?
- Research: What so you need to know or learn?
- What might impact your plan?
- What is outside your control?
- Evaluate: Is it realistic under the circumstances

#### Relevant



- Is it important enough to invest your time?
- How will it help?
- What else might it impact?
- What is the opportunity cost?
- How does it fit with your values and other goals?

### Time-based



- Start with the end/target date in mind
- Work back to the beginning
- What are the milestones to make on the way?
- When are you going to review progress/results?
- Great way to start your action plan

## Your Action Plan



Decide on a SMART Goal

Create a Timeline

Complete
Milestones

Track Progress







## Financial Goal Examples



1

Reduce Expenses

Reducing Expenses should be a regular business activity. We recommend you set quarterly goals.

2

Manage Cash Flow Shortages

Every business needs reliable cashflow to successfully operate and grow.

3

Expansion or Purchase Major Assets

The right planning makes the difference.

# Goal: Reduce Expenses



#### Businesses that fit: Any business!

#### Common Action Steps

- Shopping lower pricing with vendors
- Consolidate suppliers to benefit from bundle price discounts, such as: Insurance Policies, Banking Services
- Replacing business travel with virtual meetings and online ordering/shipping
- Outsourcing business activities to more efficient providers at a lower cost. Example: Payroll and HR Services

# Goal: Reduce Expenses



#### Businesses that fit: Any business!

#### Mid Oregon CU supporting services:

- Help w/ Consolidating deposit/loan accounts
- Free Business Checking
- Refinance Your Higher Cost Debt with low cost
- ACH within Online Banking as a more affordable and convenient way to pay
- Remote Deposit Capture / Mobile Deposit over driving to make deposits

# Goal: Manage Cashflow Shortages



# Businesses that fit: New businesses, Businesses affected by seasonal sales cycles, Expanding Businesses

#### Common Action Steps

- Plan ahead Use budgeting/bookkeeping tools or CPAs to learn projections
- Manage your inventory, supply levels, A/R and A/P
- Setting aside part of your revenue for savings goals

# Goal: Manage Cashflow Shortages



Businesses that fit: New businesses, Businesses affected by seasonal sales cycles, Expanding Businesses

Mid Oregon CU supporting services:

- Free Operating Accounts w/ Savings Accounts
- Short-term Revolving Credit Accounts
- Online Business Banking Analytics

# Goal: Major Purchase / Expansion



Businesses that fit: Your business is growing, You're running out of space, Your asset has reached the of end of its service life

#### Common Action Steps

- Research the Market
- Negotiate Pricing
- Complete Cashflow Projections
- Understand your timeline

# Goal: Major Purchase / Expansion



Businesses that fit: Your business is growing, You're running out of space, Your asset has reached the of end of its service life

Mid Oregon CU supporting services:

- Talk with your Commercial Services Representative for guidance
- Fixed Rate Term Loans

#### Other Resources



- Small Business Development Center Central Oregon Community College
- SCORE of Central Oregon, Chapter 701
- COIC: Business Grants and Loans
- Central Oregon SOS
- Deschutes Public Library
- WorkSource Oregon Employment Department
- State of Oregon Office of Small Business Assistance
- Economic Development for Central Oregon (EDCO)
- Chambers, Cities, Counties in Central Oregon

# Recap





**SMART Goals** 



**Action Plans** 





Financial Goal Examples



Other Resources





